



**JAWAHAR NAVODAYA VIDYALAYA**  
**HADAGARH, KEONJHAR (ORISSA).**  
Ministry of Human Resource Development Deptt. of Education Govt. of India.)  
Phone- 06731-279066, [email-jnv.keonjhar@gmail.com](mailto:email-jnv.keonjhar@gmail.com), [www.jnvkeonjhar.com](http://www.jnvkeonjhar.com)

## TENDER NOTICE

Sealed Tenders are invited from the registered and reputed firms/shops for different items to JNV, Hadagarh, Dist/- Keonjhar during the financial year 2016-17. Items required are (1) Non-Veg Items, & Furniture items from the concerned registered firms /shops having registration / Income tax & VAT clearance certificates.

The tender forms and related information can be had from the Vidyalaya office on all working days from dt. 10.11.16... To 18.11.16 on payment of Rs. 200 (Rupees Two hundred only) in cash or bank draft up to 04.P.M. The tenders completed in all respect along with requisite earnest money in the form of bank draft in favour of Principal, JNV, Hadagarh, Keonjhar be submitted in the school office by 4.00 P.M. on dt. 19.11.16... by regd.post /Speed post only. Vidyalaya purchase Advisory Sub-committee meeting will be held on dt. 21.11.16 (3.00 PM) for opening of tenders at Sub-Collector Office, Anandapur for selection of lowest competitive firms in the presence of all the members of PAC committee and the tenderers. The chairman of the committee reserves the right to accept or reject the tender in whole or in part without assigning any reason thereof.

Note:- Overwriting /cutting/confusing figures of quoted rates are liable to rejection of tenders.

  
(Mr.S.N.Sharma) 8-11-16

I/c Principal


JNV, Hadagarh, Keonjhar

Copy to:-

1. NIC Collector Office, Keonjhar for wide circulation in Keonjhar website.
2. The Sub-Collector Office, Anandapur for wide circulation.
3. Gramapanchayata, JNV, Hadagarh Notice Board for wide circulation.
4. The Tahasildar, Hatadihi for wide circulation.
5. Block Development Office, Hatadihi, for wide circulation.
6. Office Notice Board.
7. Vidyalaya Website.

  
Principal 8-11-16

JNV, Hadagarh, Keonjhar

  
Principal 8/11/2016  
Jawahar Navodaya Vidyalaya  
Hadagarh, Dist-Keonjhar, Orissa

**JAWAHAR NAVODAYA VIDYALAYA, HADAGARH, DIST KEONJHAR (ODISHA)**  
**(Under Ministry of HRD, Deptt. of School Education & Literacy, Govt. of India)**

**Tender for supply of Non-Veg. for the session 2016-17**

- 1 Name & address of the Party/Firm \_\_\_\_\_
- 2 License/Regn. No. of the Firm: \_\_\_\_\_ valid up to \_\_\_\_\_
- 3 Earnest Money Deposited Rs. \_\_\_\_\_ vide Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_
- 4 Money receipt No. \_\_\_\_\_ and date of tender paper purchased \_\_\_\_\_

**Specification for the supply of Mess Items (Non-veg.) for the session 2015-16 i.e. from November -2016 to 30th April 2017**

**PARTICULARS OF THE ITEMS**

Sl.No.	Name of the Articles	Quantity	Rate
1	Paneer(Omfed)	Per KG	
2	Dressed Broiler Chicken (without skin & Gizzard)	Per kg	
3	Fish (Rohi, Bhakur) above 1 kg size	Per kg	
4	Mutton (Khasi)(HE GOAT)	Per kg	

(Signature of Supplier)

Seal

Mobile No.

Date:

**NAVODAYA VIDYALAYA SAMITI,  
REGIONAL OFFICE, BHOPAL (M.P)**

To

M/s \_\_\_\_\_  
\_\_\_\_\_.

Sub: Tender for the supply of \_\_\_\_\_.

1. Sealed tender for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of Navodaya Vidyalaya Samiti from dt..... to ..... ( 4.00 P.M). The tender should be sent under strong sealed cover marked as "TENDER FOR THE SUPPLY OF \_\_\_\_\_ By regd.post only not by hand. The tender will be opened at the residence (office)of sub-collector, Anandapur, on dt..... at 5.00 P.M.
2. The tender should be submitted according to the terms and conditions specified in paragraphs 3 to 15 unless specified in otherwise in the Tender, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
3. The Rate should be F.O.R. Vidyalaya and should include excise Duty, Sales Tax, Vat Tax and any other taxes, or imposition whatever liable in respect of the supplies. The Navodaya Vidyalaya Samiti shall not pay any freight /other charges.
4. There should not be any over writing, corrections in the Tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind him self to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide. On the acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.
6. If a supplier does not supply whole quantity of ordered items within stipulated period, Vidyalaya will be completed to purchase items from the open market/ next bidder, the difference amount will be deducted from the bills & security money. His/Her security money will also be forfeited due to creating problems to Vidyalaya mess.
7. All tenderers shall send **two envelopes-"A" & "B"**. In Envelope -"A", there must be these documents -(1)shop registration certificates(clearly mentioning the items/ articles like Grocery, other stationary, electrical, Toiletry etc), (2)Vat (Sales ) tax clearance certificate, (3)income tax clearance certificate up march-2015 from the competent authority.

In envelope-"B" There will be rate list in the prescribed proforma.

Payment will be made at min(MRP, Final negotiated rate).



8. The tenderer should submit his/her tender form along with Earnest money amounting as fixed and published in the Tender notification in form of Bank Draft payable to the Principal, JNV, Hadagarh, Keonjhar which will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit which shall be payable at the rate of 10% of the total amount of the articles/turn over. If the contractor is not agreed to pay security deposit the reasons therefore should be specified and the undersigned reserves the right to accept or reject the request.
9. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person of firm and the difference of price / amount, if any, shall be deducted from the earnest money/security deposit and incase any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
10. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
11. Prior to acceptance of the Tender, the undersigned reserves the rights to call for samples or demonstration and the contractor shall be liable to supply the samples for the demonstration free of cost.
12. The rate quoted by the contractor shall hold good upto 30<sup>th</sup> April 2016. No changes/ amendment in the rate except increase/decrease in the rate of sales tax during the period of supplies will be accepted. For the branded item, if there would be some free gift schemes, marked on the packing, the same would be liable to be supplied with the articles on free of cost and should be shown in the bill.
13. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the article supplied are not according to approved samples or do not conform to the specifications prescribed.
14. In the case of furniture, the type of wood to be used in furniture should be seasoned teak wood and wood should not exceed more than 10% gap. The contractor shall be required to fix a metal label on the furniture supplied by him giving his name and year of manufacture.
15. The amount of security deposit shall be retained by the Samiti/Vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period.
16. In no case the payment will be made above maximum retail price (MRP).
15. Tender which does not comply with the above conditions is liable to be rejected.
16. The sealed tender should invariably contain:-
  - i. Current Commercial tax, VAT TAX and Income tax, other Tax clearance certificate from the competent authority.
  - ii. Copy of the Tin no. of concerned firm.
  - iii. Copy of permanent registration certificate from the commercial department.
  - iv. Earnest Money.

- iii. Lowest rate as well as terms of supply if any.
- iv. Specification and printed catalogue and other concerned literature of the equipment to be supplied.
- v. In case of authorized Dealers, Authorization letters from the manufactur/supplier.
- vi. Signature of the authorized person on all pages with date.

17. In the Tender Form Brand names of few products are given on example basis. If the contractor wants to quote a product of a different brand he can quote with rate and weight of the product. But the product should be of a reputed brand.

18. Tenderer can purchase Tender form for any of the JNV, in Bhopal Region from any JNV if he wishes to supply articles to more than one Vidyalaya (JNV) and each Tender should be supported with self attested photocopy shop of Registration certificate and money receipt of the Tender Form fee. Tender form will be valid up to April- 2016.

<u>Sl.No.</u>	<u>Name of items</u>	<u>Amount of earnest money</u>	<u>Per Vidyalaya</u>
1	Non-veg Items	5000/-	.
2	Furniture items	5000/-	.

PRINCIPAL  
JNV,.....

